

Specific Privacy Statement

Study “Removing obstacles to cross-border solidarity activities”

Specific Contract No EAC-2019-0224
Implementing Framework Contract No EAC/47/2014-2

This is the Specific Privacy Statement describing the objectives of the study “Removing obstacles to cross-border solidarity activities” and the survey you are invited to participate in. PPMI’s general data protection policy can be found [here](#).

1. Introduction to the assignment and objective of the survey

In June 2019, PPMI was contracted by Directorate-General for Education, Youth, Sport and Culture of the European Commission (DG EAC) to implement the Study “Removing obstacles to cross-border solidarity activities”. PPMI is implementing this study together with its sub-contractor EPRD and a few external individual experts.

One of the key European policy initiatives supporting cross-border solidarity activities was the Council Recommendation of 20 November 2008 on the mobility of young volunteers across the European Union¹. The recommendation affirmed the role of solidarity activities, including cross-border solidarity activities, in developing the professional and transferable skills, employability, as well as raising cultural awareness and citizenship among the young people in Europe. Work plan for the EU Youth Strategy 2019-2021² foresees the review of the 2008 Council Recommendation on the mobility of young volunteers across the European Union (2nd half of 2020) and the establishment of an expert group on the subject. This study will directly feed into the review of the Council Recommendation, by complementing the work of the expert group and by providing an evidence-based assessment of the expected impact of the review.

The key objectives of the study are:

- 1) to review and assess the implementation of the 2008 Council Recommendation on the mobility of young volunteers across the European Union;
- 2) to map and analyse existing regulatory and administrative frameworks, as well as support policies in relation to solidarity activities; including complementarities between national schemes and the European Solidarity Corps and any legal, administrative and practical barriers that prevent young people from fully participating in the European Solidarity Corps and any legal, administrative and practical barriers that prevent young people from fully participating in the European Solidarity Corps;
- 3) to identify possible ways and areas for further reinforced cooperation and provide an assessment of their expected impact based on evidence; and
- 4) to formulate concrete policy recommendations to feed any possible review of the Council Recommendation.

To inform the study, a survey of EU youth and volunteering organisations that partake in solidarity activities is foreseen. The purpose of this survey is to obtain the feedback and perceptions of organisations which participate in solidarity activities, especially about barriers to participation in these types of activities.

2. What personal information do we collect and through which technical means?

¹ Council Recommendation of 20 November 2008 on the mobility of young volunteers across the European Union (2008/C 319/03)

² Annex 4, 2018/C 456/01, Resolution of the Council of the European Union and the Representatives of the Governments of the Member States meeting within the Council on a framework for European cooperation in the youth field: The European Union Youth Strategy 2019-2027

Personal data and their purpose

Personal data relating to a specific individual is needed in order to contact survey target group to gather their opinions, attitudes and observations. Such personal data about survey target group include title of the organisation, address of the organisation, phone number, name and surname of representative of the organisation, e-mail address, etc. PPMI received these contact details for some of the organisations contacted from DG Education, Youth, Sport and Culture (DG EAC) of the European Commission.

PPMI will also have access to the data collected from the respondents while answering this survey. Certain characteristics of the respondent (e.g. country), name of the organisation, respondent's opinion, IP address and response location will be accessible to PPMI at the level of respondent.

Opinions and other information collected from the respondents during this survey will be analysed by PPMI and presented to DG EAC. Only **analysis at the aggregated level** will be provided by PPMI to DG EAC. In addition, PPMI will provide DG EAC with a survey dataset, but all **data fields that could lead to the identification of specific respondent will be removed from the dataset** before handling it to DG EAC.

The information collected through the survey will be analysed and presented in Interim, draft Final and Final study reports in an aggregated form. **Information collected can also be used for giving illustrative examples and quoted in the Final Study Report, without referring to the name and surname or organisation of the specific respondent.** Final Study Report might be published online.

All the data gathering activities conducted in the framework of this assignment will comply with the requirements of Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data.

Technical information

All responses to the survey questions and personal data will be collected using an online survey tool *SurveyGizmo*. This tool allows the subscribed organisations to create their own surveys and collect data from respondents.

The servers, on which SurveyGizmo EU branch operates, are based in Germany. Therefore, all collected data will be stored at the data centre in Germany and will not be transferred to any other locations. Any personal information and data collected, used and disclosed in the course of using SurveyGizmo will be treated in the manner set out in the [Privacy Statement](#) of SurveyGizmo.

By proceeding with the survey, you indicate your acceptance of this Privacy Policy and consent to the following:

- You consent to the collection, use, disclosure and processing of your personal data in the manner described in the Privacy Policy, including the procedures relating to cookies, IP addresses and log files;
- If you have enabled cookies on your web browser, you consent that cookies will be used as described in the Privacy Policy.

The Statistical Package for Social Sciences (SPSS), Stata, NVivo qualitative data analysis software and Excel software will be employed to analyse and visualise the collected data. This analysis will be carried out by PPMI.

3. Who has access to your information and to whom is it disclosed?

Data collected through this survey by PPMI will be transmitted to DG EAC in the form of aggregated survey results and anonymised survey dataset. Apart from this, the contractor (PPMI) does not transmit any personal data to any third parties.

The access to any personal data collected in the context of this survey is only granted to a defined population of users. These users are study team members from PPMI and EPRD. No personal data is transmitted to parties that are outside the recipients of this legal framework.

4. How do we protect and safeguard your information?

The personal data is stored on the internal server owned by PPMI. The servers are equipped with a mirror backup system to prevent any unauthorised disclosure or access, accidental or unlawful destruction or accidental loss, or alteration, and to prevent all other unlawful forms of processing. The server facilities are looked after by IT professionals to avoid malfunctioning of the hardware and keep the data on the server safe from viruses and other malicious software which could compromise the security of data.

5. How long do we keep your data?

All the raw data collected through this survey will be deleted by the contractor PPMI within six months after the end of the contract.

6. How can you access, verify, modify or delete your information?

In case you want to access, verify, modify, correct or delete your personal data please contact PPMI by using the contact information indicated below and by explicitly specifying your request.

UAB PPMI Group ([PPMI](#))
Gedimino pr. 50, LT-01110 Vilnius, Lithuania
E-mail: dataprotection@ppmi.lt

You can also contact the support team of the data controller at:

Directorate-General for Education, Youth, Sport and Culture
Unit B3 – Youth, Volunteer Solidarity and Traineeships Office
Rue Joseph II 70, 1000 Bruxelles / Brussels
E-mail: EAC-UNITE-B3@ec.europa.eu

The DG EAC Data Protection Officer is at your disposal for any clarification you might need on your rights under Regulation (EC) 45/2001: EAC-DATA-PROTECTION@ec.europa.eu