

# Communication activities for the European Youth Week 2026 kick-off event (EYW2026)

## Data Protection Notice

Last update: January 2026

We, the European Commission and the European Parliament, are providing you with this notice to inform you about the processing of your personal data in relation to your participation in the communication activities organised during the European Youth Week 2026 kick-off event (EYW2026), taking place on the 24 April, in the European Parliament in Brussels.

We process your personal data based on [Regulation \(EU\) 2018/1725](#) (hereinafter "the Regulation").

### 1. WHO IS THE DATA CONTROLLER?

The European Commission acts as a separate data controller and the entity responsible for the processing of your personal data is the Unit B.3 – Youth and Volunteer Solidarity of the Directorate-General for Education, Youth, Sport and Culture of the European Commission, represented by its Head of Unit.

The European Parliament acts as a separate data controller and the entity responsible for the processing of your personal data is the Youth Outreach Unit (YOU) of the Directorate-General for Communication of the European Parliament, represented by its Head of Unit.

### 2. HOW IS YOUR PERSONAL DATA PROCESSED AND WHY, FOR WHAT PURPOSE(S)?

#### Purpose 1 - Submission of activities and publication on the EYW2026 website

The European Commission processes your data to allow you to submit proposals for activities taking place across Europe and beyond, and publishing them in the map of activities on the [EYW2026 website](#).

#### Purpose 2 - Organisation of an exhibition for EYW2026

The European Commission processes your personal data to organise a physical exhibition in Brussels during the EYW2026, to create an online version of the exhibition on the EYW2026 website, and to feature it in the European Solidarity Corps 2026 report. This is done in collaboration with the National Agencies for Erasmus+ and the European Solidarity Corps.

#### Purpose 3 - Registration for the 'EYW2026' kick-off event

We, the European Commission and the European Parliament, process your personal data to allow you to register to the event, create an account to be able to register to the specific activities that you want to attend, ensure your accessibility needs are accommodated and provide you with information related specifically to the event covered by this notice.

If you are a speaker or artist performing on the EYW2026 kick-off event with whom the European Commission has concluded a contract, the processing of personal data is carried out in line with the contractual provisions.

#### Purpose 4 - Sharing contact details and exchange messages

We, the European Commission and the European Parliament, process your personal data to be able to make your name and last name available to other attendees of the kick-off event through a list of participants available in the EP Events App. If you wish to do so, we process your personal data to also allow the exchange of private messages among attendees, through the EP Events App.

#### Purpose 5 - Accreditation

The European Parliament processes your personal data to provide you with accreditation and grant you access to the European Parliament premises.

For more information about this accreditation process, we invite you to consult the record n°818 ('Visitors Accreditation') that is available in the [Data Protection Registry](#) of the European Parliament.

#### Purpose 6 - Promotion of the EYW2026 kick-off event

We, the European Commission and the European Parliament, process your personal data to share the events experience with a wider audience. This includes promoting the event through atmospheric or group photos to capture its ambiance, and through web streaming that allows people to follow it online. Both photos and web streaming/recording will be available on communication channels managed by the European Commission and European Parliament.

At the beginning of the event, all participants will have at their disposal a sticker indicating their preference to be recognisable or not in photos taken during the event. It is entirely your responsibility to use the sticker and sit in the back rows, designated as no-photo zones, if you wish to minimise the risk of being photographed and recognised later. Photographers and social media teams will be duly informed and will respect your non-consent.

However, if you take the floor to ask a question or make a comment during the event, please be aware that you will likely be recorded as part of the event's web streaming, and close-up photos of you may be taken.

#### Purpose 7 - Content creation and publication

We, the European Commission and the European Parliament, process your personal data to conduct and publish interviews or other video content that you agree to participate in. This content will be published on communication channels managed by the European Commission and the European Parliament.

#### **Only if you are a funded participant the following purpose applies:**

#### Purpose 8 - Travel and accommodation arrangements

The European Commission processes your personal data to arrange your travel and accommodation in Brussels.

**Only if you are one of the content creators or representatives of AYWA, the following purpose applies:**

Purpose 9 – Registration confirmation

If you are one of the content creators or representatives of the Alliance of Youth Workers Associations (AYWA), invited by the European Parliament, the European Parliament collects your contact details and shares them with the European Commission to confirm your registration.

**Only if you are a content creator or media representative, the following purpose applies:**

For Purpose 10 – Media accreditation

If you are a content creator or journalist that will attend the event in your professional capacity, the European Parliament processes your personal data to provide you with a special accreditation allows you to record and take pictures within the premises. Your contact details will be transferred to the Media Relations Unit in DG COMM of the European Parliament who will contact you to submit additional information through the media accreditation system, JOUREG.

For more information about this accreditation process, we invite you to consult the record n°614 ('Register of Media representatives – JOUREG') that is available in the [Data Protection Registry](#) of the European Parliament.

### **3. WHAT PERSONAL DATA IS PROCESSED?**

For Purposes 1 – 'Submission of activities and publication on the EYW2026 website', your following personal data may be processed:

- First name
- Last name
- Email address

For Purpose 2 – 'Organisation of a physical exhibition for EYW2026', your following personal data may be processed:

- First name
- Last name
- Email address
- Year of birth
- Country of volunteering
- Year of volunteering
- Country where volunteering took place
- Organisation name
- Image

For Purpose 3 – Registration for the 'EYW2026 kick-off event', your following personal data may be processed:

- First name
- Last name

- Email address
- Phone number
- Name of your organisation
- Need for International Sign Language (ISL) interpretation, if so
- Special mobility requirements, if any
- Dietary requirements or allergies, if any
- If you need to bring an accompanying guest (only if you are a minor or have some special mobility requirements).

For Purpose 4 - Sharing contact details and exchange messages, your following personal data may be processed

- First name
- Last name
- Email address

For Purpose 5 - Accreditation, your following personal data may be processed:

- First name
- Last name
- Email address
- Nationality
- Date of birth
- Document type (ID/Passport)
- Document number
- Document expiry date

For Purposes 6 - 'Promotion of the EYW2026 kick-off event', your following personal data may be processed:

- Image
- Voice

If you are a minor (younger than 18 years old) the European Commission and the European Parliament also process the following personal data:

- First name
- Last name
- City and/or country of residence
- Date of birth
- Signature (*if you are aged 14 or older but under 18*)
- Parent/legal guardian's first name
- Parent/legal guardian's last name
- Parent/legal guardian's city and/or country of residence
- Parent/legal guardian's date of birth
- Parent/legal guardian's signature

For Purpose 7 - Content creation and publication, your following personal data may be processed:

- Image
- Voice

- First name
- Last name
- City and/or country of residence
- Date of birth
- Signature
- Other personal data shared by you through your recorded statement(s)

**Only if you are a funded participant the following purpose applies:**

For Purpose 8 - Travel and accommodation arrangements, your following personal data may be processed:

- First name
- Last name
- Email address
- Phone number
- Date of birth
- Country of departure and return
- City of departure and return
- Special travel requirements, if any
- Visa needs to enter Belgium
- Copy of your ID, requested at later stage by the travel agency

**Only if you are one of the content creators or representatives of AYWA, the following purpose applies:**

For Purpose 9 - Registration confirmation, your following personal data may be processed:

- First name
- Last name
- Email address

**Only if you are a content creator or media representative, the following purpose applies:**

For Purpose 10 - Media accreditation, your following personal data may be processed:

- First name
- Last name
- Email address

#### **4. WHAT IS THE LEGAL BASIS FOR THE PROCESSING?**

The processing of your personal data relies on different legal bases depending on the purpose.

**Public interest or official authority**, following Article 5(1)(a) of the Regulation, as the processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body.

The following purposes rely on this legal basis:

- Purpose 1 - Submission of activities and publication on the EYW2026 website

- Purpose 2 – Organisation of exhibitions for EYW2026
- Purpose 3 – Registration to the ‘EYW2026 kick-off event’
- Purpose 8 – Travel and accommodation arrangements
- Purpose 9 – Registration confirmation
- Purpose 10 – Media accreditation

**Consent**, following Article 5(1)(d) of the of the Regulation.

The following purposes rely on this legal basis:

- Purpose 4 – Sharing contact details and exchange messages
- Purpose 6 – Promotion of the EYW2026 kick-off event
- Purpose 7 – Content creation and publication

**Legal obligation to which the controller is subject**, following Article 5(1)(b) of the Regulation, as the processing is necessary for compliance with a legal obligation to which the controller is subject. The following purpose relies on this legal basis:

- Purpose 5 – Accreditation

## **5. FOR HOW LONG WILL YOUR DATA BE STORED?**

Your personal data processed in relation to the submission of activities and the organisation of the EYW2026 exhibitions (Purpose 1, & 2) will be treated as follows. For those activities that are not selected for publication, the data will be deleted within 1 month since the decision is taken. The data processed for the selected activities for publication in EYW2026 map and for the EYW2026 exhibition, will remain public for 5 years. Afterwards the page will be archived.

Your personal data processed to register you and allow exchanges among attendees by sharing contact details (Purpose 3 & 4) will be stored in the registration platform for up to three months after the event; after which it will be deleted.

Special categories of personal data as described in Article 10 of the Regulation, like dietary and/or mobility and/or accessibility requirements, will be deleted as soon as they are no longer necessary for the purpose for which they have been collected in the framework of the event, but no later than within one month after the end of the event.

Your personal data processed to accredit you (Purpose 5) will be kept between one year and four months, by colleagues of the Directorate-General for Security and Safety (DG SAFE) of the European Parliament, who are in charge of the accreditation procedure.

Your personal data processed to promote the EYW2026 kick-off event (Purpose 6) and to create content and publishing it of the EYW2026k kick-off event (Purpose 7) will be treated as follows.

Your personal data may be posted on social media accounts and websites of the European Parliament and European Commission for a period of 5 years. Afterwards, they will be archived or deleted. As the videos/photographs will be published on the internet, we cannot guarantee that third parties will not copy them and that they will be deleted by these third parties after we have removed them from our websites and social media channels.

Photos/videos for which consent was obtained through duly completed and signed Consent Form(s) for the event will be kept for 5 years. Their publication in the channels identified in the Consent Form will follow the longevity of the content posted therein, unless consent was withdrawn at an earlier stage. Original physically signed Consent Forms will be kept for the same period in a locked cabinet at the European Parliament or European Commission's premises.

Recordings from the web-streamed event will be kept for 2 years before being deleted. More information is available in the Record of Processing of the European Commission DPR-EC-00306 (Web-streaming of Commission events).

**Only if you are a funded participant the following purpose applies:**

Your personal data collected for managing your travel and accommodations (Purpose 8) will be stored in the registration platform for up to three months after the event, after which it will be deleted.

Nevertheless, the personal data related to the travel and accommodation arrangements shall be placed at the disposal of the Institution for a period of five years following the discharge of the budget of the Institution concerned, making, in principle, a total of seven years, as the discharge is normally granted two years after the budgetary year in question.

Please note we do not keep your personal information for longer than necessary for the purposes for which we collected it. However, we may keep your information for a longer period for historical, reporting, statistical or scientific purposes with the appropriate safeguards in place.

**Only if you are one of the content creators or representatives of AYWA, the following purpose applies:**

Your personal data collected to confirm your registration (Purpose 9) will be transferred to the European Commission as soon as collected. This data will then be deleted within one month after the event is over by both controllers.

**Only if you are a content creator or media representative, the following purpose applies:**

Your personal data collected to provide you with media accreditation (Purpose 10) will be transferred to the Media Relations Unit of the European Parliament. This data will then be deleted from EP events platform within one month after the event is over.

The information that you will submit through JOUREG will be kept in the system for one year unless action is taken. For more information on the retention period please consult the record n°614 ('Register of Media representatives - JOUREG') that is available in the [Data Protection Registry](#) of the European Parliament.

## **6. WHO ARE THE PROCESSORS OF YOUR PERSONAL DATA?**

The European Commission has entered a contract with an external contractor, Cecoforma SA, that will support with the organisation of the event and acts as a data processor following direct instructions from the controller. The same instructions must be followed by

Cecoforma's sub-contractor, including the travel agency Degen Travel – Business Travel Services.

## **7. WHO ARE THE RECIPIENTS OF YOUR PERSONAL DATA?**

The recipients of your data within the European Parliament are our colleagues of:

- DG COMM's financial services who handle the financial transactions.
- DG COMM's Performance and Budget Management Unit that oversee the financial procedure for the arrangements of your trip.
- the Directorate-General for Logistics and Interpretation for Conferences (DG LINC) who provide, assist and maintain the registration tool we use; they may access your data, in a need to know basis. For more information about this tool, please read this [Data Protection Notice](#).
- DG COMM's Media relations Unit, to contact you to manage your media accreditation, if you are a media representative or content creator.

There are no recipients of your data within the European Commission.

## **8. WILL YOUR PERSONAL DATA BE SHARD WITH A NON-EU COUNTRY OR INTERNATIONAL ORGANISATION?**

The travel agencies that the European Commission contracted may need to transfer your personal data to recipients located outside the European Union (EU) or the European Economic Area (EEA), such as airlines companies, train operators, or hotels.

## **9. DO WE USE ANY AUTOMATED AND/OR PROFILING PROCESSES TO MAKE DECISIONS THAT COULD AFFECT YOU?**

No, no automated and/or profiling processes that make decisions that could affect you is implemented.

## **10. IF PERSONAL DATA HAVE NOT BEEN OBTAINED FROM YOU, WHAT IS THEIR SOURCE?**

We, the European Parliament and European Commission, collect the personal data of the accompanying guests through the main participant. Therefore, the data will not be collected from the data subject directly but from the main participant.

The European Commission collects your first name, last name and email address from the different National Agencies, Directorate-Generals within the institution and relevant stakeholders. This information is collected to send you the invitation that includes the registration link where you found this notice. The European Commission has sent instructions to all the entities who collected the data to ensure that the data received was collected compliantly.

## **11. WHAT RIGHTS DO YOU HAVE?**

Under Chapter III (Articles 14–25) of the Regulation, you have the following rights:

- Right of access to your personal data.
- Right to rectification of your personal data.

- Right to erasure of your personal data ('right to be forgotten'), under the conditions set out in the Regulation under Article 19.
- Right to restriction of processing, where provided for by the Regulation under Article 20.
- Right to data portability, when the processing is based on your consent or a contract and is carried out by automated means and under the conditions set out in the Regulation under Article 22.
- Right to object to processing, in cases where the processing is based on a public interest means and under the conditions set out in the Regulation under Article 23.
- Right to withdraw your consent at any time, without affecting the lawfulness of processing based on consent before its withdrawal.
- Right to lodge a complaint with the European Data Protection Supervisor (EDPS).

## 12. HOW CAN YOU EXERCISE YOUR RIGHTS?

You may exercise your rights by contacting one of the separate data controllers:

- You can contact the European Parliament – Youth Outreach Unit (YOU) by email [youth@europarl.europa.eu](mailto:youth@europarl.europa.eu) or by post, in a sealed envelope, at European Parliament, Directorate-General for Communication, Directorate for Outreach, Youth Outreach Unit to the attention of the Head of Unit, 60 rue Wiertz / Wiertzstraat 60, 1047 Bruxelles/Brussels, Belgium.
- You can contact the European Commission – Unit B.3 – Youth and Volunteer Solidarity by email [EAC-EUROPEAN-YOUTH-WEEK@ec.europa.eu](mailto:EAC-EUROPEAN-YOUTH-WEEK@ec.europa.eu).

If you have any remarks or complaints regarding the way that your personal data is processed, you can contact the relevant Data Protection Officer:

- For the European Parliament you can send an email to [data-protection@europarl.europa.eu](mailto:data-protection@europarl.europa.eu)
- For the European Commission you can send an email to [DATA-PROTECTION-OFFICER@ec.europa.eu](mailto:DATA-PROTECTION-OFFICER@ec.europa.eu)

You have the right to lodge a complaint with the European Data Protection Supervisor at [edps@edps.europa.eu](mailto:edps@edps.europa.eu) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

If you want to find more information, you can consult the Data Protection Registry published by each Institution, where all personal data processing operations are notified.

- For the European Parliament you consult it [here](#).
- For the European Commission you can you consult it [here](#).